

In our continued commitment to provide the highest quality of dental health care available to all our patients and to have those services comfortable and affordable, we have made certain changes in our policy that will create the maximum flexibility for each of our patient's individual needs.

1. AS SERVICES ARE RENDERED

For those patients desiring to pay cash or check at the time of visit, we will continue to offer you a 5% discount for payment on all services of \$200.00 or more.

2. CREDIT CARDS

We accept Master Card and Visa as payment when services are rendered with a 3% discount for amounts over \$200.00.

3. INSURANCE BENEFITS

Please review our office policy regarding your insurance benefits on the reverse side of this form.

We honor our senior citizens with a 5% discount.

CARE CREDIT will provide you, upon approval, with a dental line of credit that is similar to using your Master Card or Visa, but with these added benefits:

1. NO INTEREST PAYMENT PLAN

Requires monthly payment of only 3% of your balance or \$20 (whichever is greater) and allows you to avoid paying any interest charges if you pay your balance in full within the 12 months period. If not paid on time, interest rates are 24.23%. Offers 3, 6, 12 months interest free plan.

2. EXTENDED PAYMENT PLAN

For patient with treatment fees from \$2,500 to \$25,000, who would appreciate more time to pay, the **EXTENDED PAYMENT PLAN** offers a low interest rate and low monthly payment. Interest rates for the extended plan are 12.96%.

3. Pay for immediate treatment with low monthly payment, no upfront costs or annual fees, no prepayment penalty, quick and easy application process.

We now find it necessary to institute changes in our office policies. We appreciate your cooperation and understanding while we endeavor to provide you with the best possible dental care.

Late Policy: If you are more than 15 minutes late for your appointment, we will make every effort to fit you into the schedule. Otherwise, we will have to reschedule your appointment and a missed appointment fee may be incurred. Please remember to bring your insurance card with you so that you may receive proper reimbursement.

Missed Appointment: \$50. Missed appointments are appointments cancelled with less than 48 hours notice. Multiple missed appointments may result in your dismissal as a patient.

Dental Records: To obtain copies of your medical records, you must sign a Dental Release form. Please allow one to two weeks for processing records.

Date _____ Patient Signature _____

We are happy that you have the benefit of dental insurance to help maintain excellent oral health. As a **COURTESY** to our patients, we will be pleased to submit that proper information to your insurance company to aid you with acquiring your dental benefits. To accomplish this, we must have insurance forms and completed information provided at the time of the appointment. If information or forms are not provided, your account will be treated as an open account and payment will be due in full at the time of the appointment. We will need a signature on file to be able to send out the insurance claims.

In order to cover deductible expenses and differences in benefits the following payments are expected:

Preventive and Restorative Treatments:

Thirty percent of the total charge is due at the time of the appointment.

Major Restorative: Crowns, Inlays, Bridge, Veneers, and Dentures:

Fifty percent of the total charge and deductible is due at the time of the appointment. **With all insurance coverage, the patient is responsible for balances remaining after our office has received insurance payments. If your insurance has not paid your balance within 45 days, the balance will be due in full upon notification.**

The contractual liability in our office is with the patient, with the patient being responsible for their account.

It is our pleasure to serve your dental needs and thank you for your confidence.

Patient _____ Date _____

Insured _____ Date _____

Melanie R. Love, DDS
Mark A. Miller, DDS