

### Patient Information

Patient's Name: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Male  Female  Married  Single  Child  Other \_\_\_\_\_

If patient is a minor, parent or guardian's name: \_\_\_\_\_

Address: \_\_\_\_\_

Street

Apartment #

How long at this address? \_\_\_\_\_

City

State

Zip Code

Phone (Home): \_\_\_\_\_ (Work): \_\_\_\_\_ Ext: \_\_\_\_\_ (Cellular): \_\_\_\_\_

Email address: \_\_\_\_\_ May we send email appointment reminders? \_\_\_\_\_

Social Security Number \_\_\_\_\_ Driver's License Number \_\_\_\_\_

Employer Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Address: \_\_\_\_\_

Street

Phone #

How long at this employer? \_\_\_\_\_

City

State

Zip Code

Spouse's Name \_\_\_\_\_ Birthdate \_\_\_\_\_

Employer Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Address: \_\_\_\_\_

Street

Phone #

How long at this employer? \_\_\_\_\_

Insurance Company Name and Address \_\_\_\_\_

Subscriber Social Security Number \_\_\_\_\_ Birthdate \_\_\_\_\_ Group Number \_\_\_\_\_

Do you have additional dental insurance? \_\_\_\_\_ Subscriber Name \_\_\_\_\_

Subscriber Social Security Number \_\_\_\_\_ Birthdate \_\_\_\_\_ Group Number \_\_\_\_\_

Secondary Insurance Company Name and Address \_\_\_\_\_

Please let us know how you heard about our office: \_\_\_\_\_

Nearest relative not residing with you \_\_\_\_\_ Relationship \_\_\_\_\_

Address: \_\_\_\_\_ Phone \_\_\_\_\_

Emergency contact: (someone other than responsible party) \_\_\_\_\_

Address: \_\_\_\_\_ Phone \_\_\_\_\_

### Consent for Services

As a condition of your treatment by this office, financial arrangements must be made in advance. The practice depends upon reimbursement from the patients for the costs incurred in their care and financial responsibility on the part of each patient must be determined before treatment.

All emergency dental services, or any dental services performed without previous financial arrangements, must be paid for in cash at the time services are performed.

Patients who carry dental insurance understand that all dental services furnished are charged directly to the patient and that he or she is personally responsible for payment of all dental services. This office will help prepare the patients insurance forms or assist in making collections from insurance companies and will credit any such collections to the patient's account. However, this dental office cannot render services on the assumption that our charges will be paid by an insurance company.

A service charge of 1 1/4% per month (18% per annum) on the unpaid balance will be charged on all accounts exceeding 60 days, unless previously written financial arrangements are satisfied

I understand that the fee estimate listed for this dental care can only be extended for a period of six months from the date of the patient examination.

In consideration for the professional services rendered to me, or at my request, by the Doctor, I agree to pay therefore the reasonable value of said services to said Doctor, or his assignee, at the time said services are rendered, or within five (5) days of billing if credit shall be extended. I further agree that the reasonable value of said services shall be as billed unless objected to, by me, in writing, within the time for payment thereof. I further agree that a waiver of any breach of any time or condition hereunder shall not constitute a waiver of any further term or condition and I further agree to pay all costs and reasonable attorney fees if suit be instituted hereunder.

I grant my permission to you or your assignee, to telephone me at home or at my work to discuss matters related to this form.

I have read the above conditions of treatment and payment and agree to their content.

Signature of patient, parent or guardian \_\_\_\_\_ Date: \_\_\_\_\_ Relationship to Patient: \_\_\_\_\_

Signature of guarantor of payment/responsible party \_\_\_\_\_ Date: \_\_\_\_\_ Relationship to Patient: \_\_\_\_\_

## HEALTH HISTORY

Name \_\_\_\_\_ Date \_\_\_\_\_

Date of last health care exam: \_\_\_\_\_ What was this exam for? \_\_\_\_\_

Have you been hospitalized in the last 5 years? (Please circle) No Yes

If yes, reason: \_\_\_\_\_

Are you currently receiving care? No Yes If yes, nature of care: \_\_\_\_\_

Please list all the names and phone numbers of the physicians who are currently providing you care:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

*For the following questions circle yes or no. Your answers are for our records only and will be confidential. Please note that during your initial visit you will be asked some questions about your response. Our team may ask additional questions concerning your health.*

Anemia or Blood Disorder?	No	Yes	Hepatitis, Any Form	No	Yes
Arthritis, Rheumatism or other inflammatory disease?	No	Yes	Joint Replacement? When placed?	No	Yes
Asthma	No	Yes	Kidney Disease	No	Yes
Abnormal Bleeding from a cut?	No	Yes	Liver Disease (including Jaundice)	No	Yes
Cancer or Tumor?	No	Yes	Sore/Enlarged Lymph Nodes	No	Yes
Diabetes	No	Yes	Psychosis / Depression / Bipolar	No	Yes
Emphysema or other Respiratory/Lung Illnesses	No	Yes	Previous Biopsies	No	Yes
Epilepsy	No	Yes	Radiation or Chemotherapy Treatment	No	Yes
Fainting or Dizzy Spells	No	Yes	Rheumatic Fever	No	Yes
Glaucoma (Wide angle or Narrow angle?)	No	Yes	Slow-Healing Mouth Sores	No	Yes
Abnormal Heart or Previous Bacterial Endocarditis	No	Yes	Unintentional Weight Loss/Gain	No	Yes
Heart Valve (artificial) or Heart Transplant	No	Yes	H.I.V. Infection/AIDS or ARC	No	Yes
Congenital Heart Disease	No	Yes	Venereal Disease (sexually Transmitted Disease)	No	Yes
Heart Disease, Heart Attack, Heart Surgery	No	Yes	Other Conditions	No	Yes
Heart Stent? When placed?	No	Yes	Recurrent Illnesses	No	Yes

ANY OTHER CONDITION NOT LISTED: \_\_\_\_\_

Are you taking any of these medications?

Pre-medication before dental treatment?	No	Yes	Tagamet® (cimetidine) or Prilosec® (omeprazole)?	No	Yes	
Antacids? (Tums, Roloids, Etc.)	No	Yes	Cardizem® (diltiazem) or Calan, Isoptin® (Verapamil)?	No	Yes	
Dilantin® or Tegretol®	No	Yes	Serzone® (nefazodone)	No	Yes	
Barbiturates (any) (Seconal, Brevital, Etc.)	No	Yes	Diflucan® (fluconazole) or Sporonox® (itraconazole)	No	Yes	
St. John's Wort or Kava-Kava?	No	Yes	Biaxin® (clarithromycin)	No	Yes	
Have you been treated with Bisphosphonate drugs (Fosamax®, Aredia®, Zometa®, Actonel®, Boniva®)? If so, when did the treatment begin? _____				When did the treatment end? _____	No	Yes
Have you ever taken any prescription drugs such as fen-phen for weight loss?					No	Yes
Do you consume grapefruit juice, grapefruits or grapefruit extract?					No	Yes

Please list any medications you are currently taking and dosages:

- |          |          |
|----------|----------|
| 1. _____ | 2. _____ |
| 3. _____ | 4. _____ |
| 5. _____ | 6. _____ |
| 7. _____ | 8. _____ |

Please list any dietary or herbal supplements you are taking, and for what purpose:

- |          |          |
|----------|----------|
| 1. _____ | 2. _____ |
| 3. _____ | 4. _____ |
| 5. _____ | 6. _____ |

Women: Are you pregnant? No    Yes  
 If no, are you planning a pregnancy in the near future? No    Yes  
 Are you a nursing mother? No    Yes  
 Are you taking birth control pills? No    Yes

Abnormal Blood Pressure? (Please circle) No    Yes  
 Have you ever received a diagnosis of "high blood pressure"?  
 What is your normal blood pressure?      S      /D      Today: \_\_\_\_\_ / \_\_\_\_\_

Are you allergic or have you had a reaction to:

a. Local anesthetics .....	No	Yes
b. Penicillin or other antibiotics .....	No	Yes
c. Aspirin, Ibuprofen or Tylenol .....	No	Yes
d. Codeine, Valium® or other sedatives.....	No	Yes
e. Latex or Metals		
f. Sulfites ( Red wine, PABA in sunscreen, Food in salad bar? )		
g. Other (please specify) _____		

**Tobacco, Alcohol, Drugs**

Do you use tobacco? If yes, circle type: smoke    chew    How much per day?      For how long?	No	Yes
Do you want to quit using tobacco?	No	Yes
Do you consume alcohol? If yes, approximately how many alcoholic beverages per week?	No	Yes
Do you use any mood altering drugs other than those previously listed? ( CONFIDENTIAL & MAY BE LIFE THREATENING WITH DENTAL ANESTHETIC. )	No	Yes

**Weight and Diet considerations**

Weight	Meals per Day	Dietary Restrictions	Food Allergies

Sugar in your diet (circle one): *none    slight    moderate    high*

**DOCTOR'S USE ONLY**

Comments on patient interview concerning medical history:

\_\_\_\_\_

Significant findings from questionnaire or oral interview:

\_\_\_\_\_

Dental management considerations:

\_\_\_\_\_

*I understand the above information is necessary to provide me with dental care in a safe and efficient manner. I have answered all questions to the best of my knowledge. Should further information be needed, you have my permission to ask the respective health care provider or agency, who may release such information to you. I will notify the doctor of change in my health and medication.*

\_\_\_\_\_  
 Patient (Print Name)

\_\_\_\_\_  
 Patient Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Doctor (Print Name)

\_\_\_\_\_  
 Doctor Signature

\_\_\_\_\_  
 Date



Dental Information – Child

Does your child have a nickname we should use: \_\_\_\_\_

Many different things affect a child's dental health. The three most important to developing teeth are home dental care (brushing, flossing and the use of fluorides), any habits relating to the mouth or teeth, and your child's diet. To help us better evaluate you child's dental health, please answer the following questions:

HABITS

Did your child have a habit of sucking his/her thumb/finger? YES NO
Does your child chew ice? YES NO
Does your child grind his/her teeth? YES NO
Does your child have any other mouth habits? \_\_\_\_\_

HOME DENTAL CARE

When was your child's last dental appointment? \_\_\_\_\_
Any significant dental history we should be aware of? \_\_\_\_\_

Does your child brush his/her teeth?
After every meal? \_\_\_\_\_ Every morning? \_\_\_\_\_ Every Night? \_\_\_\_\_
Do you help brush your child's teeth? YES NO
How much toothpaste does your child use? \_\_\_\_\_
Does he/she swallow it? YES NO
Does he/she use dental floss? YES NO
Does/did your child take fluoride drops or tablets? YES NO
Anything else you would like to add about the care of your child's teeth at home? \_\_\_\_\_

DIET

Was your child put to bed with a bottle? YES NO
Does your child chew gum with sugar in it? YES NO
Is your child a "snacker"? YES NO
Would you like to make any comments about your child's diet? \_\_\_\_\_

To the best of my knowledge, all of the preceding answers and information provided are true and correct. If I ever have any change in my health, I will inform the doctors at the next appointment without fail.

Signature of patient, parent or guardian \_\_\_\_\_ Date \_\_\_\_\_

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3802 COLBY AVE., 3RD FLOOR
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WWW.ALLSMILESDENTISTRY.NET



## FINANCIAL & APPOINTMENT POLICY

We are committed to providing you with the best possible care and to a trusting partnership with you in your dental care. Your clear understanding of our Financial and Appointment Policy is important to our professional relationship. Please ask if you have any questions about our fees, Financial and Appointment Policy, or your responsibility at any time.

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### Your Payment is due at the time of treatment

Payment for treatment is due at the time services are rendered. Prepayment for all laboratory fabricated dental treatment is required (crowns, onlays, bridges, dentures, etc.). We accept most major credit cards, personal check, money order or cash. If you prefer a deferred payment option we offer Care Credit and Chase, simply ask for a short application and/or apply online.

### Dental Benefits (Insurance) – We go the extra mile

If you have dental benefits, we will make a good faith estimate of our benefits and defer billing you for that amount for up to 60 days. As a courtesy to you, we will file the appropriate claim forms with your dental benefit company. We will also track your dental claims, follow-up with your benefit provider when claims are not processed in a timely manner and attempt to expedite payment. We are also happy to provide your benefit carrier with x-rays or other information they may require in accordance with the Health Insurance Portability & Accountability Act (HIPAA).

If your dental benefit carrier denies coverage, or if we otherwise do not receive payment within 60 days from filing your claim, the amount will then become due and payable by you. Remember that your coverage is a contract between you and your benefits carrier and/or your employer and your benefits provider. We will make every attempt to assist you in obtaining any benefits due you by your dental benefit provider.

**For all Patients:** Please help us to serve you, and our other patients, by keeping your scheduled appointments. We do require at least 48 HOURS NOTICE for any schedule changes to avoid an appointment charge. To help compensate the cost of lost appointments, there will be a broken appointment charge of \$50.00 per each half hour of scheduled time.

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I understand that any delinquent balances are subject to a Finance Charge of 1% every month until balance is paid in full. Regardless of dental benefit coverage, I am responsible for the entire fee for any treatment rendered and any related expenses. I understand that I am responsible to pay reasonable attorney's fees and collection expenses incurred and expended in the event should my account be referred to an attorney or agency for collection.

**Assignment and release:** I authorize payment to be made directly to the dentist by my dental benefit company. I accept financial responsibility for all services whether covered or not by my dental benefits provider and I authorize release of any dental or medical care information requested by my benefit carrier.

Thank you for understanding our Financial & Appointment Policy. Please let us know if you have any questions.

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Patient Signature

Date

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Responsible Party Signature if different than Patient

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## Statement of Privacy Practices

Our office is dedicated to protect the privacy rights of our patients and the confidential information entrusted to us. The commitment of each employee to ensure that your health information is never compromised is a principal concept of our practice. We may, from time to time, amend our privacy policies and practices but will always inform you of any changes that might affect your rights.

### Protecting Your Personal Healthcare Information

We use and disclose information we collect from you only as allowed by the Health Insurance Portability and Accountability Act and the state of Washington. This includes issues relating to your treatment, payment and our health care operations. Your personal health information will never be otherwise given to anyone – even family members – without your written consent. You, of course, may give written authorization for us to disclose your information to anyone you choose, for any purpose.

Our offices and electronic systems are secured from unauthorized access and our employees are trained to make certain the confidentiality of your records is always protected. Our privacy policy and practices apply to all former, current, and future patients, so you can be confident that your protected health information will never be improperly disclosed or released.

### Collecting Protected Health Information

We will only request personal information needed to provide out standard of quality health care, implement payment activities, conduct normal health practice operations, and comply with the law. This may include your name, address, telephone number(s), Social Security Number, employment data, medical history, health records, etc. While most of the information will be collected from you, we may obtain information from third parties if it is deemed necessary. Regardless of the source, your personal information will always be protected to the full extent of the law.

### Disclosure of Your Personal Health Information

As stated above, we may disclose information as required by law. We are obligated to provide information to law enforcement as government officials under certain circumstances. We will not use your information for marketing purposes without your written consent.

We may use and/or disclose your health information to communicate reminders about your appointments including voicemail/email messages, answering machines, and postcards.

### Patient Rights

You have a right to request copies of your healthcare information; to request copies in a variety of formats; and to request a list of instances in which we, or our business associates, have disclosed your protected information for uses other than stated above. All such requests must be in writing. WE may charge for your copies in an amount allowed by law. If you believe your rights have been violated, we urge you to notify us immediately. You can also notify the U.S. Department of Health and Human Services.

Please let us know if you have any questions concerning your privacy rights and the protection of your personal health information.

**All Smiles Dentistry**

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