

Office Policies

Welcome to our practice! Thank you for choosing us to treat your dental necessities. We understand that dental treatment can be costly and stressful. However, we want to begin and maintain a beneficial relationship with you and all your dental needs.

Our office operates by appointments only in order to serve you with the maximum efficiency. We feel an appointment is a reservation of our time as well as yours. Unfortunately, if you are more than 15 minutes late, we may have to reschedule your appointment. Please keep in mind the possible occurrence of a dental emergency that may cause us to run behind. Please let us know if rescheduling your appointment would be more valuable than waiting.

All fees are due at the time services are rendered. We do not create payment plans. As a courtesy to you, we will file your insurance once. Applicable deductible and estimated amounts that are not covered by your insurance company are due at the time services are performed.

You are responsible for all amounts not covered by your insurance company. Because we have no relationship with your insurance company, there is little we can do to expedite the processing of your claim, in the event that it should take an unreasonable amount of time. You pay the premiums and therefore, they are responsible to you.

Our office accepts cash, checks, Visa, MasterCard, Discover, and CareCredit. There is a \$25 service charge on all returned checks. If your account becomes delinquent, it will be turned over to the credit bureau with a 25% collection fee. There is also a \$25 charge for broken appointments.

~Thank you~

Patient/Parent signature: _____ Date: _____